Job Description

JOB VACANCY REF NUMBER:

2022-02 (15th June 2022)

JOB TITLE:

SAP Business Analyst

PURPOSE OF THE JOB:

We are looking for a highly capable and experienced SAP business analyst to optimize our business processes by integrating customized SAP solutions. A mindset that will analyze our internal processes and collaborate with management to assure the successful application of all proposed solutions.

To ensure success as a SAP business analyst, you should exhibit an in-depth knowledge of specialized business needs and extensive experience in integrating SAP processes. A top-class SAP business analyst will be someone whose SAP expertise results in optimized operational efficiency.

DUTIES & RESPONSIBILITIES:

- To support business needs via process analysis, collaboration, and observation.
- To integrate SAP software programs with an objective to enhance targeted business procedures.
- To configure SAP Business modules to meet agreed requirements.
- To customize layouts and build reports using Crystal Reports and SQL/HANA Queries
- To implement add-on solutions to SAP to meet specific client business needs.
- To become an expert in specific industry add-ons to SAP B1 to meet market needs.
- To train the client in the use of SAP Business One and related software applications
- To achieve and maintain qualifications in SAP Business One and related applications.
- To provide functional and technical support to existing Business One clients
- Maintains all records in line with APT document approval, communication, and retention criteria

CANDIDATE:

- A Degree in Computer Science, Software Engineering, or Business.
- ERP Implementation Experience – History of delivering complete ERP systems at a skilled level or client-side implementation exposure.
- Qualified in or experience of SAP Business One or equivalent competitor products.
- MS SQL Server and SAP HANA technical skills.
- An appropriate training qualification.

REPORTING TO:

Finance Manager APT

WORKING HOURS:

- Full-time - 5 working days
- 7.00 am to 4:30 pm Sunday to Thursday
- Additional hours may be requested based on business demands

PROBATION:

6 Months

<u>Person Specification</u>

KNOWLEDGE:

- Experience in a highly structured manufacturing industry
- Solid knowledge of relevant business processes and their integration with SAP or similar systems.
- In-depth knowledge of the latest advancements within ERP applications.
- Superb collaboration and communication skills.
- Exceptional analytical and problem-solving abilities.
- Excellent organizational and time management skills.
- Advanced ability to manage projects and provide leadership.

Desirable:

- Time Management
- Working to Targets
- Man, Management skills
- Good Organization Skills

WORK SKILLS
Essential:

- Must be fluent in written and spoken English
- Accuracy and attention to detail
- Able to maintain focus in a high-pressure environment
- Evidence of either implementation, development, or maintenance of ERP systems

GENERAL SKILLS/ ATTRIBUTES:
Essential:

- Effective communicator to customers and all levels of the organization
- Self-Motivated
- Organised
- High level of accuracy and attention to detail
- Organised
- Good Interpersonal Skills
- leadership/mentoring skills

Desirable:

- SAP Certification

EXPERIENCE
Essential:

- SAP Integration/implementation experience

Desirable:

- Good Understanding of Manufacturing/Production Environments

EDUCATION:
Essential:

- Bachelor's degree in information technology, computer science, management information systems, business, finance, or in a related field preferred.

Desirable:

- BEng Automotive Engineering

QUALIFICATIONS
Essential:

- SAP integration / implementation history

Salary:

- Competitive package based on experience