

Job Description

JOB VACANCY REF NUMBER:

2022-9 (15th June 2022)

JOB TITLE:

SETTER

PURPOSE OF THE JOB:

We are looking for a skilled SETTER to work using a CNC machine. A professional that can program/set and monitor the machine to perform the allocated tasks to meet targets, criteria, and deadlines.

To be a successful SETTER you should be determined to achieve and surpass each of your work-related goals.

DUTIES & RESPONSIBILITIES:

- Programming and setting up CNC to complete new products/different functions.
- Change the tooling of the CNC machine.
- Observe machine operation to verify accuracy of machine settings and to detect malfunctions or out-of-tolerance machining, using precision measuring instruments such as micrometer and dial caliper.
- Adjust machine control, including part process.
- Verify “first piece inspection” using appropriate measuring instruments.
- Generally, monitor the work being undertaken and completed, testing, and taking agreed critical measurements to identify problems and the need for adjustment etc., and to immediately make any adjustments as necessary.
- Post edit CNC program to “fine-tune” process for optimum performance.
- Undertake agreed on CNC inspection.
- Maintain accurate data/records/documentation associated with your work.
- Carry out tasks within allotted time limits.
- Ensure compliance with quality standards, policies and procedures, codes and legislation including health and safety.
- Immediately report problems/failures that may impact on the organization and/or its clients/customers to the Line Manager.
- Contribute towards the smooth running of the team.
- Responsibly use resources and control expenses to meet agreed budgetary controls.

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- Adhere to all organization policies and procedures.
- From time to time you may be expected to be part of special projects as are reasonable required of your job role.
- You are responsible for your allocated workload and must meet all targets as agreed with your Line Manager. You must contribute towards the smooth running of the organization generally.
- Usual hours will be 8 hours a day. However, you will be expected to work as and when necessary to meet the needs of the team and your targets.

CANDIDATE:

- Experience in a precision engineering environment.
- Proven experience in understanding metallurgical analysis/tests.

REPORTING TO:

Maintenance Supervisor, Maintenance Manager

WORKING HOURS:

- Full-time - 6 working days
- 3 shifts
- Additional hours may be requested based on business demands as overtime.

PROBATION:

6 Months

Person Specification

KNOWLEDGE:

- Proven experience as an appointment setter, sales representative, or similar will be advantageous.
- Computer literate.
- Top-notch verbal, written, and interpersonal skills.
- Outstanding listening skills and attention to detail.

Desirable:

- Excellent phone etiquette.
- Professional and courteous disposition.
- Persuasive and results oriented.
- Available to work evenings and weekends.

WORK SKILLS

Essential:

- Change the tooling of the CNC machine
- Observe machine operation to verify accuracy of machine settings and to detect malfunctions or out-of-tolerance machining, using precision measuring instruments such as micrometer and dial caliper.

GENERAL SKILLS/ ATTRIBUTES:

Essential:

- Good spoken and written English communication skills
- Advanced computer skill

Desirable:

- Good communication and training skills.

EXPERIENCE

Essential:

- 3 years of experience as a SETTER

Desirable:

- Aluminium industry background

EDUCATION:

Essential:

- Engineering background (Diploma or higher)

Desirable:

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- Diploma

QUALIFICATIONS

Essential:

- technical training certificate related to the job.

Salary:

- Competitive package based on experience